

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – SEPTEMBER 12, 2012

MEMBERS PRESENT: Powell, Bowers, Kerber, Owens, Tello, and Turley

MEMBERS ABSENT: Emm and Naour

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the meeting to order at 5:35 p.m., with no corrections to the agenda.

PUBLIC PRESENT:

MINUTES: Powell requested approval for the minutes of July 18, 2012.

Owens/Tello moved and seconded the approval for the minutes of July 18, 2012. Motion carried.

Consent Agenda – September

1. <u>Bills to be Paid</u>		<u>July</u>	<u>August</u>
Health Department	112-61	147,124.06	132,688.37
Dental Sealant	102-61	26,685.67	22,865.99
WIC (Women, Infant)	103-61	13,625.51	8,646.78
Preventive Health	105-61	4,159.94	4,418.10
Family Case Mngmnt	106-61	19,080.61	14,233.92
AIDS/CD	107-61	17,061.17	9,600.77

Turley/Kerber moved and seconded the approval for the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: Coverston Anderson reported that the Scott Commission had provided \$15,000 towards support of the McLean County Health Department Adult Dental Clinic. The Commission may also be approached to see if it is willing to help sponsor a cultural competency training called “Bridges Out of Poverty” (approximate cost is \$4500).

OLD BUSINESS: Howe gave a PowerPoint presentation on the CY2013 Budget (attachment to the minutes). Howe requested Board approval and noted that once authorized the budget will be presented for review at the October Finance Committee meeting and for final approval at the November County Board meeting. Howe explained that the 2013 cumulative tax rate for all three levies, funds 0110, 0111, and 0112 is identical to the previous 2012 rate.

Howe requested approval of the 2013 proposed working budgets for grant funds 0102 through funds 0109.

Bowers/Kerber moved and seconded to approve the Dental Grant Fund 0102-061 in the amount of \$500,440; the WIC Grant Fund 0103-0061 in the amount of \$466,661; the Preventive Health Grant Fund 0105-0061 in the amount of \$393,870; the Family Case Management (includes Genetics Education, DCFS Medical Case Management, DCFS Health Works, Child Care Nurse Consultant Services, and the AOK Early Childhood Network) Grant

Fund 0106-0061 in the amount of \$847,178; the budget for Communicable Disease Control (HIV/AIDS, West Nile virus surveillance, Bioterrorism Grant, Pandemic Flu, and Medical Reserve Corp grant) Fund 0107-0061 in the amount of \$194,731; and the budget for Federal Financial Participation (FPP) Fund 0109-0061 in the amount of \$240,000 for review with the County Finance Committee in October, 2012 and forward the budget to the County Board. Motion carried.

Bowers gave a quick update to the other Board members that emergency adult dental needs are being discussed within the practicing dental community and the need for an organized community response is needed. The McLean County Dental Society and other community partners will continue working to find a local solution.

Howe requested approval for the Health Department working budget for fund 0112.

Owens/Bowers moved and seconded the approval of the 2013 budget for the Health Fund 0112-0061 in the amount of \$4,523,234 with a total tax levy of \$3,043,251 with \$1,879,137 devoted to public health services and \$982,050 reserved for mental health services, for review with the Finance Committee in October, 2012, and forward the budget to the County Board. Motion carried.

Howe requested approval for the CONTINUING GRANT, IDPH FY13 Safe Drinking Water grant, July 1, 2012 through June 30, 2013. Included in the packet was an attachment of the LHD grant agreement to perform the Potable Water Supply Program in accordance with State statutes for the FY13 SDW Grant. Budgeted total for the current year request is estimated at \$1,450 which reflects level funding.

Tello/Kerber moved and seconded the approval for the CONTINUING GRANT, IDPH FY13 Safe Drinking Water grant, July 1, 2012 through June 30, 2013. Motion carried.

Howe requested approval for the CONTINUING GRANT, IDPH FY13 Illinois Asthma Community Collaboration grant. Under the contract the department will provide asthma education to child care providers, increase the McLean County Asthma Coalition membership, plan and implement reading events "Taking Asthma to School" in county elementary schools for World Asthma Day, and attend school and community health fairs with asthma display and materials. The department will be reimbursed up to a maximum of \$3,500. This is an increase of \$250 from the previous year funding of \$3,250.

Howe mentioned that staff is also including asthma education into the We Choose Health grant used in support of discouraging smoking in multi-unit housing and public places.

Turley/Tello moved and seconded the approval for the CONTINUING GRANT, IDPH FY13 Illinois Asthma Community Collaboration grant. Motion carried.

Howe requested approval for the CONTINUING GRANT, IDPH FY13 Illinois Tobacco Free Community grant, July 1, 2012 through June 30, 2013, noting that this combined the LHD Illinois Tobacco Free Community Grant and REALITY Illinois Component. The packet contained a copy of the agreement. Budgeted total for the current year request is \$72,870 which reflects \$52,870 for Tobacco-Free and \$10,000 for the REALITY Component. This is a \$1,281 increase for the Tobacco-Free component.

Owens/Kerber moved and seconded the approval for the CONTINUING GRANT, IDPH FY13 Illinois Tobacco Free Community grant, July 1, 2012 through June 30, 2013. Motion

carried.

Howe requested application approval for the CONTINUING GRANT, IDPH FY13 Notice of Request for Funding, Heart Smart for Teens, October 1, 2012 through June 30, 2013. Howe noted that the Office of Women's Health received additional funds allowing them to offer LHD's the opportunity to apply for funding covering the period October '12 – June, '13. The health department intends to apply for the Heart Smart for Teens program which is a series of 9 week programs educating adolescent girls about the risks of cardiovascular disease and health prevention techniques that can be employed to address this problem. The total for the application is \$15,000.

Kerber/Bowers moved and seconded the approval for the CONTINUING GRANT, IDPH FY13 Notice of Request for Funding, Heart Smart for Teens. Motion carried.

Howe requested application approval for the CONTINUING GRANT, IDPH FY13 Public Health Emergency Preparedness grant, Notice of Request for Funding, August 1, 2012 through June 30, 2013. The continuing grant is designed to assure community preparedness and all necessary plans and tools needed to respond to a Public Health Emergency are implemented and available. This was described in great detail in the packet. The LHD grant application and budget justification for BP1 totaled \$117,357 which is a \$7,961 increase over the prior year total of \$109,396.

Coverston Anderson reminded Board members that the PHEP full-scale exercise will be at the Coliseum on Thursday, September 20th from 1:30 to 3:30. She invited those who could attend to be sure to come to view the exercise. Kerber explained that the ISU nursing students would be helping at the drill. She appreciated the cooperation between both the Health Department and the students to provide a valuable training. Howe also explained that the Red Cross and EMA, as well as other providers, would also be participating in the drill. Coverston Anderson explained that a training a component was being added to alert participants to the PATH 211 information hot line.

Bowers/Tello moved and seconded the approval for the CONTINUING GRANT, IDPH FY13 Public Health Emergency Preparedness grant, in the amount of \$117,357. Motion carried.

Howe requested approval for the CONTINUING GRANT, IDPH FY13 Lead Services grant, July 1, 2012 through June 30, 2013. The budgeted total for the current year is \$13,848 which reflects an increase of \$2,848 over the previous year's funding of \$11,000. This program is designed to provide case management services for children with confirmed levels over 10 micrograms, provide public education about dangers of lead, and provide screening and analysis of blood specimens for eligible children through use of the State Lab.

Tello/Turley moved and seconded the approval for the CONTINUING GRANT, IDPH FY13 Lead Services grant, July 1, 2012 through June 30, 2013. Motion carried.

NEW BUSINESS: Howe requested approval for the fee increases for both the food establishments & private sewage permits. The 2013 Budget includes proposals for 5% across-the-board fee increases for food establishment fees and private sewage permits and installer license fees. The food establishment and private sewage disposal amendments were included as Attachment B. in the packet.

6:30 Owens left

Anderson T stated that historically the division has increased food and sewage permits by 3% but in our attempt to keep the tax levy at the current rate it was decided to raise rates 5%. In support of this adjustment, the department reviewed local health departments in the area, determining that McLean County charged less for fees and other services such as plan review and

reinspection fees than other counties of comparable size. Anderson distributed a comparison for both food and septic permits. Tello inquired how often establishments are reinspected. Anderson T noted that staff look at only the violations documented during the previous unannounced regular inspection during the reinspections. Field sanitarians will only document blatant critical violations during the reinspection as additional violations. Bowers questioned if other counties conduct the reinspections looking at just the previous noted violations. Anderson T wasn't aware of how other health departments conducted reinspections.

Howe noted that the proposed fee amendments will be presented to the Finance Committee of the County Board for review and approval in concert with the department's 2013 budget.

Kerber/Bowers moved and seconded the approval for the 2013 Food and Septic Permit fee increases. Motion carried.

Howe requested approval for the NEW GRANT, IDPH FY13, We Choose Health grant, August 15, 2012 through July 31, 2013. This is a new Federal Grant generated by the Affordable Care Act with the intent to stimulate Community Transformation by utilizing a series of prevention based activities. The Health Department will address four specific areas: a) Coordinated School Health, b) Worksite Wellness, c) Smoke-Free Multi-Unit Housing, and d) Smoke-Free Outdoor Spaces. The Health Department will administer the grant through community awards to local coalitions who will apply to address the four targeted objectives. This agreement reflects the first of a three year award totaling \$200,000 in the first year. Continued funding is contingent on progress in prior year periods. Howe explained that on September 27th there will be a kick off session at the new Transportation Center in Uptown Normal. Howe stated that Jackie Lanier, Health Promotion Specialist will be managing this grant.

Tello/Turley moved and seconded the approval for the NEW GRANT, IDPH FY13, We Choose Health grant, August 15, 2012 through July 31, 2013. Motion carried.

Howe explained that Attachment J. is a copy of the new Income Guidelines for Adult Dental Services that is went into effect September 7, 2012 when the adult clinic resumed adult dental services. The new guidelines are established to equitably distribute the support responsibility to eligible clients who previously had Medicaid. The cost of services is broken out into four tiers whereby individuals with the lowest income threshold, below 133% of Federal Poverty, paying 25% of the existing Medicaid rate and those in the highest tier, above 165% of Federal Poverty to 200% of FP, paying 100% of the existing Medicaid rate. This trial program will run through December 31, 2012, when it will be evaluated and adjusted as necessary to support the clinic services.

Bowers inquired about the process to check income. Howe explained that paycheck stubs are required and the household income is used to calculate income, not just the individual's income.

Howe reported that with the \$15,000 from JM Scott, \$10,000 from OPDS, and the fees collected by the department, we hope to provide services on a time limited basis until the end of December. There is a minimum upfront fee of \$10 and patients are allowed a one-time no show. The \$10 appointment fee is credited to the amount owed for services.

Howe explained the mandated open meetings act training and explained that Attachment K. is a copy of the instructions for completion of the on-line training course on open meetings act through the Attorney General's office. Effective January 1, 2012, Public Act 97-0504 requires all elected or appointed members of any public body to successfully complete the electronic training on the Open Meetings Act (OMA).

DIRECTOR'S REPORT: No additional report.

STAFF REPORTS: Dreyer reported for the Administration division that the Gov Pay sight began on July 30, 2012 and we've had an average use of about \$500 per week.

Coverston Anderson reported for the Community Health Services division and reviewed the quarterly report on packet pages 11-12. She noted that from 2007 through 2012 there has been a steady increase each year in the number of immunizations for school admission, increasing from 425 up to 813. In August of this year a total of 1246 immunizations were given with 180 Tdaps provided. This year babies and children, as well as County employees, are the primary recipients of flu vaccine provided by the Health Department.

Coverston Anderson stated that CHS has filled a part-time OSSI vacancy, Rebecca Williams who is working in the CD program.

Coverston Anderson explained the CD program has been working throughout the summer on a salmonella outbreak related to cantaloupe. At this time it has involved cases in 21 states.

Coverston Anderson noted the difference between H3N2 and H3N2v which is a swine flu variant. There was one request for testing for a case suspected of having H3N2v who participated in the McLean County Fair and had exposure to swine.

Coverston Anderson explained that the CLIA site review was conducted on August 22nd and that no citations were noted. Our new laboratory certificate will be effective from May 2013 to May 2015.

Staff continues to be busy for the upcoming full-scale dispensing exercise on September 20th at the Coliseum. Coverston Anderson explained that in addition to staff from the department there will also be 100 volunteers and 8 community partners.

Coverston Anderson reported that the Community Health Plan was approved as of August 31, 2012. With no corrections or modifications needed.

Coverston Anderson reported that the McLean County Heat Mortality report was received from IDPH which identified 5 heat-related deaths in McLean County out of 46 in the state from May 2011 through September 2011.

Anderson K spoke for the Maternal Child Health division noting that the quarterly report, contained on packet pages 13-14, reflect the first two months of the third quarter. She noted that the division currently has three vacancies. AOK Network has submitted their five year strategic plan. The WIC/FCM staff has been working with the student nurses from Mennonite College of Nursing. The FCM program is hosting a yearlong BSW student from ISU.

Anderson K noted that the WIC program has had a small increase in caseload and currently is at 95%, and the Breastfeeding Friends Fair was a success with 276 people attending.

Anderson K explained that the department used to receive \$50 for each successful All Kids application completed and submitted by eligible clients but that hasn't been the case since July 1st. However, we assist pregnant women to complete the forms in order to schedule physician appointments.

Anderson T reported for the Environmental Health division noting that the quarterly report was on packet pages 15-18. The food program continues to increase however recently five permits were inactivated.

Anderson T explained that food pantry's in the County are on the rise. At one time there were 5 but recent reports show that was increased to 72.

Environmental Health staff has also seen an increase in food complaints this year, up from 44 to 82. Turley inquired why the numbers of complaints have increased. Anderson stated that wasn't completely sure, but he would continue to look at the issue and report at the next meeting. There has also been an increase in the number of total temporary food permits issued year-to-date.

Anderson T reported that in the private sewage program replacements for illegal systems was down from 35 to 31 this quarter but overall septic system evaluation received and reviewed year-to-date has increased from 100 to 137.

Anderson T stated that evidence shows West Nile virus is present in McLean County. Three birds have tested positive for West Nile virus but no mosquito pools. One possible human case has also been reported.

Anderson T discussed that the Land Use Committee is looking at the issue of hydraulic fracturing. Hydraulic fracturing is when water, soil, and other chemicals are injected into rock at high volume and pressure which fractures the rock formations to release oil and natural gas. Tello questioned the pros and cons. Anderson noted that the process warrants concerns and staff will continue to monitor.

BOARD ISSUES: Tello gave a thank you to staff at the meeting and wanted to pass the word of thanks on to their staff for all of the hard work that we do.

ADJOURN: Bowers moved to adjourn and the Board of Health meeting was adjourned at 7:25 p.m.

MINUTES
McLEAN COUNTY 377 BOARD
REGULAR MEETING – September 12, 2012

MEMBERS PRESENT: Powell, Kerber, Tello, and Turley

MEMBERS ABSENT:

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the meeting to order at 7:25 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Bowers and Emm, Board of Health

MINUTES: Powell requested approval for the minutes of July 18, 2012.

Tello/Turley moved and seconded the approval for the minutes of July 18, 2012. Motion carried.

CONSENT AGENDA: September

1. Bills – July \$ 55,797.00
2. Bills – August \$ 55,797.00

Kerber/Tello moved and seconded the approval the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: Howe requested approval of the 2013 Budget for Fund 0110 noting that overall it included a modest 3.88% increase that equates to a 5.15% increase in the tax rate. Howe noted this increase is deceiving because the prior year budget included the use of \$12,104 in unappropriated fund balance in the development to keep the prior year rate lower.

Turley/Kerber moved and seconded the approval of the 2013 Proposed Budget for Fund 0110-0061 of \$679,779 with a tax levy of \$679,779 for submission to the McLean County Board. Motion carried.

STAFF REPORT: None

ADJOURN: Turley moved and the 377 Board meeting was adjourned at 7:27 p.m.

MINUTES
McLEAN COUNTY TB BOARD
REGULAR MEETING – September 12, 2012

MEMBERS PRESENT: Powell, Bowers, Kerber and Tello

MEMBERS ABSENT: Naour

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the meeting to order at 7:27 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Emm and Turley, Board of Health Members

MINUTES: Powell requested approval for the minutes of July 18, 2012.

Bowers/Tello moved and seconded the approval for the minutes of July 18, 2012. Motion carried.

CONSENT AGENDA: September

1. Bills - July \$ 9,203.86
2. Bills – August \$ 7,763.41

Kerber/Bowers moved and seconded the approval for the Consent Agenda as printed. Motion carried.

STAFF REPORT: Coverston Anderson updated that TB has two individuals receiving DOT services and four staff attended the annual ICOT TB Update in Springfield on August 30, 2012.

Coverston Anderson reported that in 2011, United States had the 5th highest incidence of TB, primarily clients coming from other countries. In reviewing cost associated with TB, an uncomplicated TB cost around \$500, medical treatment for a TB case can cost between \$5,000 to \$10,000, and a severe TB outbreak can cost from \$50,000 to \$100,000. Bowers inquired as to the medication used. Coverston Anderson explained that there are four TB medications many of which must be taken for a prolonged period of time (9 months or more).

OLD/NEW BUSINESS: Howe requested approval for the 2013 Proposed Working Budget for Fund 0111.

Tello/Kerber moved and seconded the 2013 proposed budget for fund 0111-0061 in the amount of \$295,162 with a tax levy of \$292,136 for submission to the McLean County Board. Motion carried

ADJOURN: Bowers moved and the TB Board meeting was adjourned at 7:33 p.m.